Welcome to your Graduate Studies in UCD

Sent to	Incoming Graduate Taught Students (except Smurfit) September 2023 intake
Date first sent	14 August 2023

Student Number:

College:

School:

Dear Student,

We are delighted that you have chosen to study at UCD. We are confident that you will find your studies with us rewarding and the academic community here enriching and supportive. UCD Registry is here to help you with information and supports on the broader services you will find in UCD.

The Autumn Teaching Term for 2023/24 starts on Monday, 11 September 2023. Check the Key Dates page for details. This email will help you with what you need to do to get started.

Please click on the links below for information about:

- Online Registration
- Fees/Grants
- Orientation
- Obtaining your UCD Student Card (UCARD)
- Information for International Students
- IT Services - (under Support Services)
- Library Services
- Student Welfare (under Support Services)
- UCD Online Students
- UCD Student Email Protocol
- UCD Jargon Buster
- UCD Office of Research Ethics

UCD Connect

The information below will explain how to access online services such as email and online registration through UCD Connect.

What is UCD Connect?

UCD Connect provides access to online services such as your official UCD student email account, Google calendar and Brightspace. You can also access online registration, via the SISWeb icon, where you must confirm your registration for the academic year.

When looking for a particular online service in UCD Connect for the first time, go to the **Show me** box and select **Student Applications** to narrow the search.
Once you click on the appropriate icon, it will appear in the **My Recent Applications** list at the top of the page.

You will need to use your student **UCD Connect username and password** to access these services.

If you have any queries about your UCD Connect login details or your email account, please contact the IT Support Hub for assistance.

What is my student UCD Connect username and password?

- **Your username** is your UCD student number (see above)
- **Your password:**

    o If you created an Online Applications password during the application process, please use that
    o If you have not logged into SISWeb (or Online Applications) before, your password is your date of birth (in the format ddmmyy)
        For your own security, make sure you change that password by using the Change Password tool in UCD Connect
    o If you already have a student UCD Connect account, please use those login details

How do I access my UCD Connect student email account

Your personalised UCD Connect email address will be used for official UCD correspondence so please make sure that you check it regularly.

- To access your **UCD Connect email account**, go to www.ucd.ie/connect
- Click on the **Gmail for Students** icon

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- Enter your student **UCD Connect username and password**

How do I access SISWeb?

- Go to www.ucd.ie/connect and click on the **SISWeb** icon
- Click on the **Log in with UCD Connect** button
- Enter your student **UCD Connect username and password** (see information above)

How do I confirm my Registration?

- To access **online registration**, go to www.ucd.ie/connect and click on the **SISWeb** icon
- Click on **Log in with UCD Connect** and enter your student **UCD Connect username and password**
- Click on the **My Registration** button to **confirm your registration** for 2023/24 and begin online registration
  - You will be given a Registration Start Time for your module registration and the details will be sent to your UCD Connect email
- A step-by-step guide to online registration is available on the Current Students website

Help and assistance

The UCD Student Desk can help you with queries about registration, fees, official documents and many other UCD services and supports. We are available via our Student Desk Connector.

If you need academic advice, your College/School will be able to help.

Yours sincerely,

Kate Griffin
Director of Customer & Curriculum Operations | Stiúrthóir Oibríochtaí Custaiméirí & Curaclaim
UCD Registry | Clárlann UCD

www.ucd.ie/registry