

29 July 2025



Clárlann UCD | UCD Registry

Returning from a Leave of Absence in September 2025

Student Number 99999999

Dear Student,

Our records show that you are currently on a leave of absence from UCD. If you are due back in September 2025, this email will help you with what you need to do to get ready.

What you need to do:

- Get support and advice
- Complete your registration
- Pay your fees
- Reactivate/Get your UCARD
- Stay connected

The teaching term begins on Monday, 8 September 2025. Check the [2025/26 Term Dates](#) for more details. Please check your UCD Connect email regularly throughout the academic year for important updates from the University.

Wishing you every success with your studies this year.

Kind regards,

Kate Griffin

Stiúrthóir Oibríochtaí Custaiméirí & Curaclaim | Director of Customer and Curriculum Operations
Clárlann UCD | UCD Registry



Support and Advice

If you decide not to return and would like to either extend your leave of absence or withdraw from the University, please speak with your School or College Office as soon as possible. There is more [information and advice about leave of absence](#) on the web.

[Read more](#)



Online Registration 2025/26

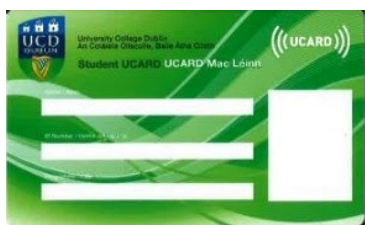
Online registration will open for continuing students from mid-August. Specific dates for your programme/stage can be found on the [key dates page](#).

You will have a **Registration Start Time** allocated to you, so keep an eye on your UCD Connect email from early/mid-August for the details.

When online registration opens for you, please log into [SISWeb](#) and click on **My Registration** to confirm your registration for 2025/26.

Guides to online module registration are available on the [Current Students website](#).

[Read more](#)



Reactivate/Get your UCARD

Your Student Card (UCARD) for your current programme will be reactivated for 2025/26 once you have confirmed your registration.

If you need a new UCARD, please contact the [UCARD Bureau](#).

[Read more](#)



Fees Information

You will see a breakdown of your 2025/26 fees in your [SISWeb](#) account when online registration opens for you. The amount of fees charged will depend on whether you have an [EU](#) or [non-EU](#) fee status.

Check the [fee payment deadlines](#).

[Read more](#)



Stay Connected

There are a number of ways you can keep up with what's happening in UCD:

- Check your [UCD Connect email](#) regularly.
- Check out the [Current Students website](#).
- Read the [UCD Student Email Updates](#).
- Keep an eye on the [key dates page](#).
- Learn more about the [IT Services for students](#).
- Watch the [useful bite-sized videos](#) created by the Student Desk.
- Check out the UCD Student Desk [Ask Us page](#) for how to contact us.

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