



This document is for guidance purposes only.

1. All the criteria for eligibility must be met in full prior to commencing a programme.
2. Please note that to be eligible for the Free Fees scheme you must first qualify for the EU fee rate
3. Information on this process can be found on the UCD Fees website [here](#). If you have any queries please contact student.records@ucd.ie.

- Do you hold one of the following:
1. EU/EEA/Switzerland Citizenship or
 2. Official Refugee Status or
 3. Refugee Family Member with permission to stay in the EU/EEA/Swiss Confederation or
 4. EU family member with a "4EUFam" on GNIB card/ Irish Residence Permit or
 5. Permission to remain following a determination not to make a deportation order or
 6. Humanitarian leave to stay in the EU/EEA/Swiss Confederation or
 7. Subsidiary protection with permission to reside in the State

- Who should apply for Free Fees Assessment:**
- Students with a non-EU place of birth or Citizenship,
 - Students who have Previous Third Level,
 - Students who have a gap between Leaving Certificate and enrolling,
 - Student who have a date of birth that makes them older than 18

Are you under 23 and dependent adult child of an Irish State Official or EU/EEA/Swiss State official who reside with that State official, while posted outside the EU/EEA/Switzerland on diplomatic or consular missions?

Yes

No

No Free Fees

Yes, I have attended an approved 3rd level course in an approved college but I have not completed and I have been out of education for a full 5 years.

You may be entitled to Free Fees under a second chance scheme.

Yes, I hold a Level 7 degree and wish to progress to a level 8 degree

You may be eligible for Free Fees for your first attempt at the 'add on' years(stages) necessary to complete your level 8 qualification. If you are changing field of study from, for example, "Arts" to "Science", you will be liable for all fees for the equivalent period that you were in attendance.

Do you already hold a degree or prior 3rd level attendance?

Yes, I have attended a 3rd level course but I have not completed in the past five years

No Free Fees. You will be liable for all fees for the equivalent period that you were in attendance.

No, I have never attended 3rd level course

Free Fees

Yes, I hold a Level 8 degree

No Free Fees

Have you lived in the EU/EEA/Swiss Confederation for at least 3 of the 5 years prior to starting a programme

No

Yes

Have you applied for EU/EEA citizenship?

Yes

Currently, you are not eligible for Free Fees but if you subsequently acquire EEA citizenship during your third level studies you may be entitled to free tuition fees for the remainder of your course of study as follows:

- Students who acquire EEA citizenship up to 31st January in an academic year may be entitled to free tuition fees from the second half of the academic year.
- Students who acquire EEA citizenship from 1st February may be entitled to free tuition fees from the commencement of the next academic year.

In order to be eligible under this 'Change of Nationality' clause students must have met all other criterion of the Free Fees Schemes, apart from nationality, at date of entry to their course of study.

No

No Free Fees