



Clárlann UCD | UCD Registry

Edits to Module Places on the Curriculum Management System Closing Friday, 1 August

This email has been circulated to: Heads of School, School Heads of Teaching & Learning, Chairs of Governing Boards, Programme Deans, Vice Principals for Teaching and Learning, College/School Office Directors, School Managers, Programme Directors, College/School Administrators, Programme Managers

Dear Colleagues,

Edits to module places via the [Module List Management - Update Module Places](#) menu on the Curriculum Management System (CMS) will close on **Friday, 1 August**. Please ensure that you have reviewed and amended this information as required in advance of this date. The following resources are available to assist you in making these changes:

- [Module List Management Guides & FAQs](#)
- Your [Curriculum College Liaison](#) / curriculum@ucd.ie
- Weekly drop-in Q&A sessions on Zoom: subscribe to this [Google calendar](#) for details

From **Tuesday, 5 August**, final amendments to module places should be directed to systems.data@ucd.ie.

Edits to Student Effort Hours on the module descriptor will also close on Friday, 1 August. A copy of the email circulated to Module Coordinators is included below for information.

Kind regards,

Kate Griffin

Stiúrthóir Oibríochtaí Custaiméirí & Curaclaim | Director of Customer & Curriculum Operations
Clárlann UCD | UCD Registry

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Edits to Student Effort Hours on the Module Descriptor Closing Friday, 1 August

This email has been circulated to: Module Coordinators

CC: Heads of School, School Heads of Teaching & Learning, Chairs of Governing Boards, Programme Deans, Vice Principals for Teaching and Learning, College/School Office Directors, School Managers, Programme Directors, College/School Administrators, Programme Managers

Dear Colleagues,

Edits to Student Effort Hours via the [My Modules](#) menu on the Curriculum Management System (CMS) will close on **Friday, 1 August**. Please ensure that you have reviewed and amended this information for your modules in advance of this date. The following resources are available to assist you in making these changes:

- Module Descriptor [Guides & FAQs](#)
- [Modules Missing Data](#) reporting will highlight gaps or instances where student effort hours are outside the appropriate range for the module credit value
- Your [Curriculum College Liaison](#) / curriculum@ucd.ie
- Weekly drop-in Q&A sessions on Zoom: subscribe to this [Google calendar](#) for details

Kind regards,

Kate Griffin

Stiúrthóir Oibríochtaí Custaiméirí & Curaclaim | Director of Customer & Curriculum Operations

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