



UCD REGISTRY

2023/24 Curriculum Management Update - Module Descriptor: Edits to Requirements/Prior Learning & Places Closing 12 May

To: Module Coordinators

CC: Heads of School, School Heads of Teaching & Learning, Chairs of Governing Boards, Programme Deans, Vice Principals for Teaching and Learning, College/School Office Directors, School Managers, Programme Directors, College/School Administrators, Programme Managers

Dear Colleagues

The following sections of the module descriptor will close for edits to 2023/24 information on **Friday, 12 May**:

- Requirements/Prior Learning (module requisites)
- Module Places

Please ensure that you have reviewed and updated these details on the [My Modules](#) menu of the [Curriculum Management System](#) (CMS) in advance of this date. All other sections of the descriptor will remain open for edits as per the published [Module Descriptor Edit Timelines 2023/24](#). Your School Administrator will be able to amend module places on your behalf up until 28 July.

The following resources are available to assist with making the necessary updates:

- Module Descriptor [User Guides, Checklists & Video Guides](#)
- Drop-in with Curriculum: subscribe to this Google [calendar](#) for details and Zoom links

If you have any queries on the details above, please contact your [College Liaison](#) or curriculum@ucd.ie.

Kind regards

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Oibríochtaí Custaiméirí & Curaclaim | Customer & Curriculum Operations
Clárann UCD | UCD Registry

Useful Links

Contact your College Liaison
[Drop-in with Curriculum \(Zoom\)](#)
[Module Descriptor Edit Timelines for 2023/24](#)
[Module Edits](#)
[User Guides, Checklists & Video Guides](#)
[Curriculum Management Reporting - InfoHub](#)
[Academic Regulations](#)

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