# Household Budget Survey 2015-2016 Spending Diary

## In confidence

All information you give in this diary will be treated in strictest confidence.

Diary Period:	From:	
	To:	

Bloc	k no.	LDU no.	Person no.
	Intervie	wer no.	

## **KEY POINTS FOR DIARY KEEPING**

- Include everything you pay for during the 14 days whether you buy it yourself or give the money to someone else to buy for you.
- Include payments by cash voucher, cheque, postal order or debit/credit/store cards.
- Include as many receipts as possible.
- ONLY fill diary in if receipt NOT submitted for item purchased.

#### **Receipts**

- If you include the receipt do not write item in the diary.
- If it does not describe individual items you will need to write out the items in the diary instead.
- If some descriptions on the receipt are vague, you will need to give additional information in the Notes section on page 18.

#### Diary

- ONLY fill diary in if receipt NOT submitted for item purchased.
- Enter each item in the appropriate section.
- Enter each item and its cost on a separate line.
- Describe each item fully. Do not use abbreviations.
- Give all details as requested in instructions for each section.

## Usual purchases

Interview	wer: Ask o	of all diarykee	pers	
Please in	dicate belo	ow which of the	following products you would usually purchase	
Bread	White:	Sliced		Not a usual purchase
		Unsliced		
	Brown:	Sliced		_
		Unsliced		
	Wholemea	al: Sliced		_
		Unsliced		
	Other (spe	cify):		
Milk	Whole/full-	-fat milk		
	Semi-skim	med/low-fat milk		
	Skimmed/r	non-fat milk		
	Other (spe	cify):		
Carbona	ted drinks	S Low calorie/die	t 🗖	
		Not low calorie	/diet	
Water		Still		
		Sparkling		
Butter	F	Pure butter		
	S	Spreadable butter		
	-			
Margarin spread		Full fat (e.g. Flora o	t(e.g. Flora light/Low Low):	
0				
Cheese	Write in r	name/type:		

For items with no receipt submitted:

DO make sure all items and amounts are listed individually in the diary.

DO NOT just enter totals for whole amount spent.

Record whether fresh, frozen, chilled, tinned or dried.

Enter all other free food brought home in this section (eg free food from shops or employers, food/drink won in a raffle, buy 1 get 1 free).

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Enter home-grown food in Section 6 on page 14.

Day of Description	Where bought Retail outlet = R Internet = I N. Ireland = N Other = O	Amount paid €	Currency Please indicate currency if not Euro (€)
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Day of Donnth	escription	Where to Retail ou Interne N. Irelan Other	itlet = R et = I d = N	Amount paid €	Currency Please indicate currency if not Euro (€)
	ced white bread			· · · ·	
05,5,1	i, <u>c</u> , <u>e</u> , <u>d</u> , <u>w</u> , <u>h</u> , <u>i</u> , <u>t</u> , <u>e</u> , <u>b</u> , <u>r</u> , <u>e</u> , <u>a</u> , <u>d</u> , <u>r</u> , <u>r</u> , For TAKE-AWAY MEALS AND SNACKS EATEN AT HOM For MEALS, SNACKS AND DRINKS CONSUMED AWAY For CLOTHING AND FOOTWEAR purchases go to page	IE go to ∣ FROM H	page 6	1, <u>5, 6</u>	

For OTHER PURCHASES go to page 12

For items with no receipt submitted:

#### Record details for each take-away meal, snack or drink consumed at home.

Give a full description and price of **each** item of the meal.

D	Do include meals delivered to home eg pizza and meals on wheels			<b>Currency</b> Please indicate
Day of month		Internet = I N. Ireland = N Other = O	Amount paid €	currency if not Euro (€ )
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		Where bought Retail outlet = R Internet = I		<b>Currency</b> Please indicate
Day of month	Description	N. Ireland = N Other = O	Amount paid €	currency if not Euro (€)
	Description			
	: Chinese takeaway ordered over the internet			[]
	P,r,a,w,n, ,c,u,r,r,y, , , , , , , , , , , , , , , , ,	I _ _ I _	_1,2,. <u>9,5</u> , 1,. <u>5,0</u> ,	

For items with no receipt submitted:

Record the following details for each meal, snack or drink:

A full description and price of each part of the meal eg

- bacon, egg & chips €6.95
- apple tart, cream €4.50
- bottle of red wine €18.95

Record drinks separately from meals/snacks and state what types.

Please use the appropriate letter to indicate **where item was purchased**, eg if item was purchased in a canteen at work then write 'C' or if item was purchased on a train then write 'O'.

Mark the appropriate box to indicate whether the food/drink item was **consumed on or off the premises** where it was purchased.

Do Include soft drinks, crisps, sweets etc	Where bought Restaurant = R Bar = B Consumed on/ Please indicate
Day of Description month	Other = O (Please mark) € Euro (€)

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	Where boug Restaurant = F Bar = B	R Consumed on/		<b>Currency</b> Please indicate
Day of Description	Canteen = C Other = O	off premises? (Please mark)	Amount paid €	currency if not Euro (€)
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Example: coffee and scone in a bar				
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### Section 4 Clothing and footwear

For items with no receipt submitted:

Record the following details for each item of clothing/footwear:

If for a child under 16, state the age that appears on the label.

Indicate by using appropriate letter whether item is for a male or female.

Indicate by using the appropriate letter **where the item was purchased** in the **Where Bought** column. If you purchase an item in a high street store then write 'R' for Retail in the box. If you order items over the internet from eg Littlewoods, please write 'I'.

		Where bough Retail outlet = R Internet = I	t Gender	Age		Currency
Day of month	Description	N. Ireland = N Other = O		(only if	Amount paid €	Please indicate currency if not Euro (€)
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		Where bought Retail outlet = R Internet = I	t Gender	Age		Currency
Day of month	Description	N. Ireland = N	Male = M Female =F	(only if	Amount paid €	Please indicate currency if not Euro (€)
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Example	: Ladies' blouse and boy's coat bought in a shop					
	a_d_i_e_ss_h_i_r_t	R	F		2,9,9,9	9
	o,o,y,s, ,c,o,a,t, , , , , , , , , , ,			.1.2	<u>2,8</u> ,. <u>0,0</u>	
	: Men's tee-shirt bought on the internet					
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#### Section 5 Other payments and purchases

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#### For items with no receipt submitted:

Include purchases not already covered in Sections 1 - 4, for example

- Small purchases like a newspaper, stamps
- Entertainment, leisure
- Public transport (fares)
- Petrol
- Medical (GP, dentist)
- Cigarettes
- National Lottery tickets (state what day)
- Services ( eg dry cleaning, plumber, window cleaner)

Indicate using the appropriate letter **where the item was purchased** in the **Where Bought** column, eg if a book is bought from eBay.ie then write 'I' in this column. If a book is bought from a market stall then write 'O'.

		Where bought		
Day of month	Description	Retail outlet = R Internet = I N. Ireland = N Other = O	Amount paid €	Currency Please indicate currency if not Euro (€)
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Day of Description	Where bough Retail outlet = Internet = I N. Ireland = N	R Currency Please indicate
month	Other = O	€ Euro (€ )
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Example: two cinema tickets bought online, cigarettes from a vending machine		
14 <u>two</u> , <u>c</u> , <u>i</u> , <u>n</u> , <u>e</u> , <u>m</u> a, <u>t</u> , <u>i</u> , <u>c</u> , <u>k</u> , <u>e</u> , <u>t</u> , <u>s</u> , <u>r</u> , <u>r</u>	_ I	1 <u>8</u> ,2,0,
14 .c.i.g.a.r.e.t.t.e.s		

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We want you to record any home-grown or wild food which you bring into your home in the two weeks. Include things which you bring in even if not eaten during the diary keeping (eg that you freeze or store).

Examples of home-grown and wild food:

Home-grown vegetables and fruit from your garden or allotment, from a friend's or a relative's garden or allotment

Wild food picked or caught eg berries, mushrooms, fish or game

Eggs, milk or meat from your own animals

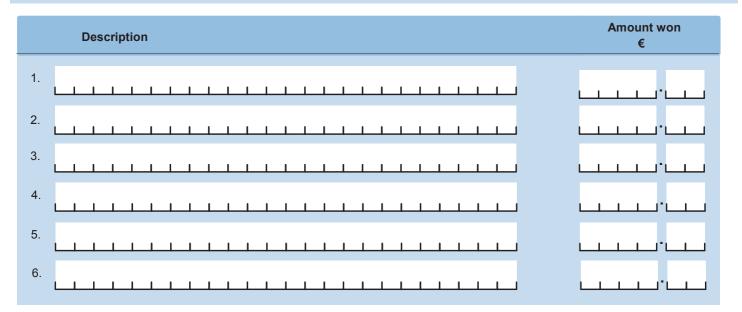
Please weigh items before preparation (eg before trimming, peeling, cooking, etc)

	Weight/VolumeOz = O, lbs = B,Source
Day of Description of food or drink month	Grams = G,Kilos = K, Pints = P, Litres = L MIs = M
06 Broad, beans,	2, B, G, a, r, d, e, n,

#### Section 7 Winnings from lottery, bingo, betting shops, football pools, raffles, etc

Only record winnings that you have actually collected or **received on the day**.

Winnings other than money (eg a bottle of wine or a hamper won in a raffle) should be recorded in Sections 1 - 5 as appropriate.



## Section 8 Holidays, short breaks and day trips outside the Republic of Ireland (abroad, including Northern Ireland)

#### If you go on any trip abroad during the 2 weeks, please fill in this section.

If you go on holiday in the Republic of Ireland - keep your diary as if you were at home.

If you go on a day trip abroad, eg UK including Northern Ireland, record the amount you spend abroad below (include spending on the ferry, plane etc). Any spending in the Republic of Ireland on that day should be entered in Sections 1-5 as normal.

8a	Country visited		
	Date you leave Republic of Ireland		
	Date you return		Is this date before the end of the 2 week diary?
			Yes answer 8b
			No answer 8c
8b	Excluding expenditure on accommodation and travel, how much did you spend abroad (ie spending money)?		
8c	IF YOU DO NOT RETURN BEFORE THE END	OF THE DIARY PERIOD	
	How much do you think you will spend while you away? Include spending in foreign currency and credit card. Please give an estimate if necessar	lby -	

#### 9 Business refunds

Any item of business expenditure which has been bought within the two weeks and has been or will be refunded should be entered below (eg a petrol refund for business travel).

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If you have already recorded the item in Sections 1-5, please cross it out there before recording it below.

Day of month	Business item description	Amount paid €	Amount refunded €	Currency Please indicate currency if not Euro (€)
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10 Special circumstances			
Were there any special circumstances, such as visitors staying with you or temporary absences of members of your household during the past two weeks?			
Please tick	No 🗌		
	Yes 🗌	If Yes, please make a note here about these special circumstances	

### Notes

#### Give detailed descriptions of vague receipt items.

- Include the date on the receipt original item description on the receipt more detailed item description

  - item price

eg 27/03/2015 ladieswear - ladies sweater €29.99

Γ	Notes		_
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	4461132146	Page 19	

Office use only		
Received in section date		
Keyed/scanned date		
Interviewer check	K 🔲	Co-ordinator check