



Purpose and Function

The Education Group is established to provide high-level oversight and coordination of the development and implementation of the University's education strategy. The Group will be concerned with strategy as it relates to academic activity both for award (accredited programmes) and not for award (CPD, Executive Education, Flexible and Open Learning). The Education Group will also be concerned with the mainstreaming of widening participation into the educational activities of the University.

Terms of Reference

- To assist in the development of the Education Theme of the UCD Strategy, develop an implementation plan for this theme, and monitor review and evaluate the progress of the UCD Strategy in achieving the University's educational objectives.
- To oversee the programme of work of the Widening Participation Committee
- To report to UMT, on an annual basis, progress updates against the University's Education Strategy Implementation Plan.
- To advise UMT on oversight and review of existing, and proposals for new, educational activity within UCD, as it relates to:
 - Supporting the education providers through training and development
 - Enhancement through learning from student feedback
 - Infrastructure and resources for teaching and learning
- To promote the development and exchange of good practice, and establish mechanisms for recognition of teaching excellence, across UCD's Colleges, Schools and Units including Recognised Colleges.
- To consider and respond to issues referred to the Group by the University Management Team relating to the University's educational activities.

Composition

The following shall be members of EG:

Deputy President, Vice-President for Academic Affairs and Registrar (Chair)
Dean of Graduate Studies
Dean of Undergraduate Studies
Dean of Students
Chief Information Officer
Director of Access and LLL
Librarian
Director of Quality
Director of Student Recruitment
Director of University Secretariat
Director of Institutional Research
Director of International Affairs

Director of Teaching and Learning
Students' Union Education Officers (Graduate and Undergraduate)
College Nominees (VP Teaching and Learning n=6)
Chair of the Widening Participation Committee

The Group may co-opt representatives from across the University as appropriate.

Group Support

The EG shall be supported by University Secretariat.

Conduct of Business

- The EG shall meet at least twice a year.
- The meetings shall be convened by the Chair with a minimum of seven days' notice of a meeting.
- Members of the Group may nominate others to attend meetings on their behalf with the prior approval of the Chair.

Reporting Responsibility

- The EG shall report to the UMT, with reports indicating items for decision by the UMT and items for communication to the UMT. Items for decision should be accompanied by the recommendation of the Group.