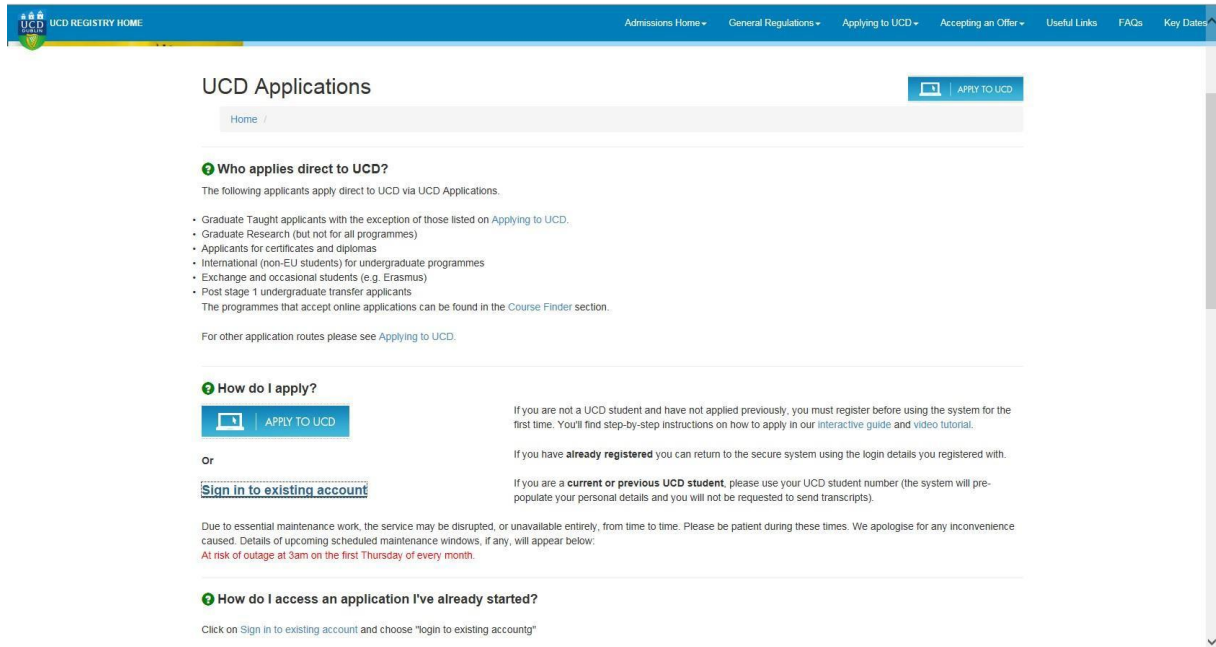


1. Visit www.ucd.ie/apply

Select “Apply to UCD” button or alternatively the “Sign in to existing account” if you have applied for a course in UCD before.



The screenshot shows the UCD Applications website. The header includes navigation links: Admissions Home, General Regulations, Applying to UCD, Accepting an Offer, Useful Links, FAQs, and Key Dates. The main content area is titled "UCD Applications" and features a blue "APPLY TO UCD" button. Below this, there are three sections:

- Who applies direct to UCD?**

The following applicants apply direct to UCD via UCD Applications.

 - Graduate Taught applicants with the exception of those listed on Applying to UCD.
 - Graduate Research (but not for all programmes)
 - Applicants for certificates and diplomas
 - International (non-EU students) for undergraduate programmes
 - Exchange and occasional students (e.g. Erasmus)
 - Post stage 1 undergraduate transfer applicants

The programmes that accept online applications can be found in the Course Finder section.

For other application routes please see Applying to UCD.
- How do I apply?**

If you are not a UCD student and have not applied previously, you must register before using the system for the first time. You'll find step-by-step instructions on how to apply in our interactive guide and video tutorial.

Or

If you have **already registered** you can return to the secure system using the login details you registered with.

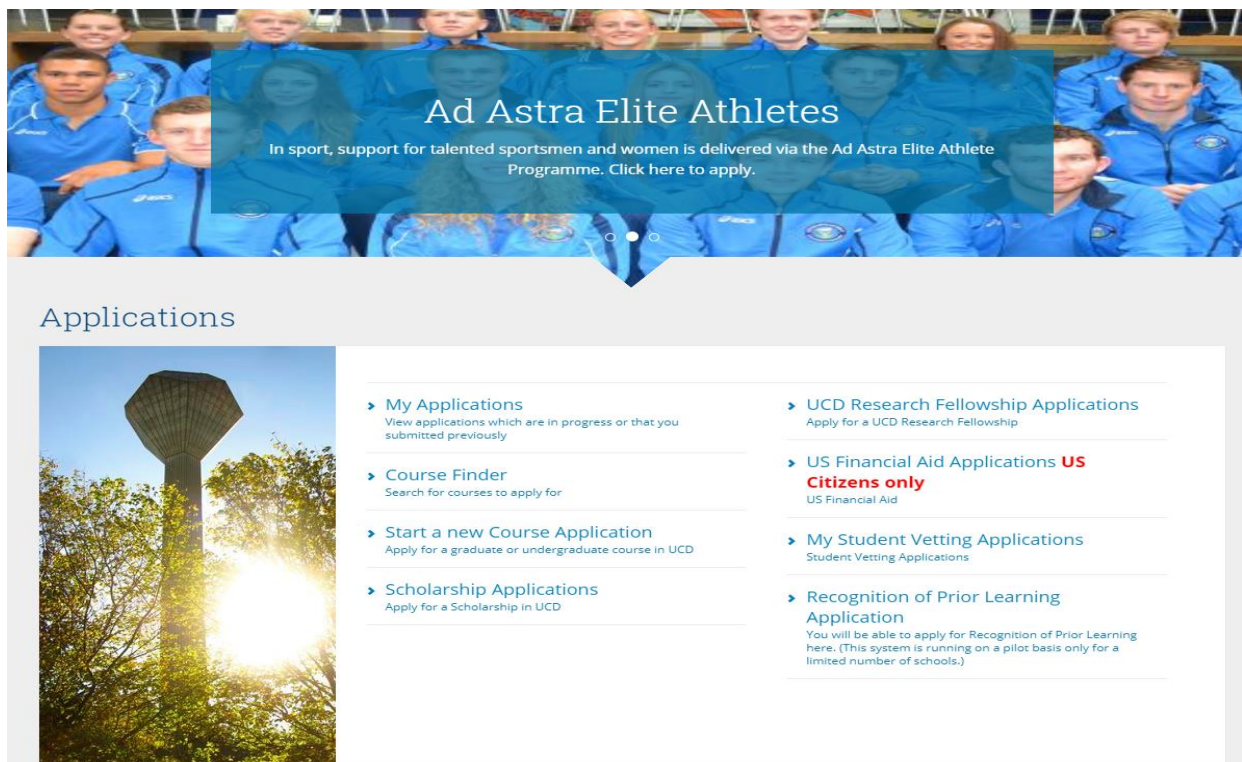
If you are a **current or previous UCD student**, please use your UCD student number (the system will pre-populate your personal details and you will not be requested to send transcripts).

[Sign in to existing account](#)

Due to essential maintenance work, the service may be disrupted, or unavailable entirely, from time to time. Please be patient during these times. We apologise for any inconvenience caused. Details of upcoming scheduled maintenance windows, if any, will appear below:
At risk of outage at 3am on the first Thursday of every month.
- How do I access an application I've already started?**

Click on Sign in to existing account and choose "login to existing account"

2. Select the “My Applications” option if you have applied to a UCD course previously, if not, select the “Start a new Course Application” option.



The screenshot shows the Ad Astra Elite Athletes website. The header features a group of athletes in blue tracksuits with the text "Ad Astra Elite Athletes" and "In sport, support for talented sportsmen and women is delivered via the Ad Astra Elite Athlete Programme. Click here to apply." Below this is a navigation menu with the following options:

Applications

- My Applications**
View applications which are in progress or that you submitted previously
- Course Finder**
Search for courses to apply for
- Start a new Course Application**
Apply for a graduate or undergraduate course in UCD
- Scholarship Applications**
Apply for a Scholarship in UCD
- UCD Research Fellowship Applications**
Apply for a UCD Research Fellowship
- US Financial Aid Applications US Citizens only**
US Financial Aid
- My Student Vetting Applications**
Student Vetting Applications
- Recognition of Prior Learning Application**
You will be able to apply for Recognition of Prior Learning here. (This system is running on a pilot basis only for a limited number of schools.)

4. Complete the “Personal Details” section if you have not done so previously

Home / Applications / Application for cl lowndes

Application for [REDACTED]

[PDF of Application Form](#)

Please do not bookmark/add to favourites etc. any of the pages on the application form or hit the back arrow during the application process, as accessing the application through a bookmarked/favourite page, or hitting the back arrow, will cause errors with your application.

Personal Details

[Add / Edit Personal Details](#) *** Please fully complete personal details ***

Application Number	[REDACTED]
Application Status	[REDACTED]
Applicant	[REDACTED]
Applicant ID	[REDACTED]
Date of Birth	[REDACTED]
Gender	[REDACTED]
Country of Birth	[REDACTED]
Agency	[REDACTED]

Contact Details

Email	[REDACTED]
Mobile	[REDACTED]
Phone Number	[REDACTED]
Native Language	[REDACTED]
Home Address	[REDACTED]
Surname at Birth	[REDACTED]
Country of Citizenship	[REDACTED]

5. Scroll down to Course section. Click on the “Select a Course” button.

[Select a Course](#)

Course Title (& Code)	Course Start Date	Application Closing Date	Requirements
You have not yet selected a course			

Application Checklist

Your application form can be submitted once the form itself is complete. Any checklist items not currently available to you must be supplied afterwards.

Requirement	Status	Special Instructions	Documents Uploaded
There are no items on the checklist for this application			

6. Enter course code into “Search For” text box and click on search button;

Course Codes: **DB02** - 10 Week Pre-Sessional On-Campus

DB03 - 7 Week Pre-Sessional On-Campus

DB08 - 7 Week Pre-Sessional At-Distance

Course Finder (A - Z)

Filter Options

Search for:

Open for Applications

Full-Time Only

Part-Time Only

Filter by Course Type

- Graduate Research
- Graduate Taught
- MEd Leadership Year 2
- Occasional
- Smurfit Executive Development 2
- Undergraduate Cert and Diploma
- Undergraduate Degree (Non EU Access)
- Undergraduate Degree (Non EU)
- All

Filter by Discipline

Filter by College

Special Groups

[Search](#)

**Please note your search options will clear after each search. Choosing a specialist group where applicable will negate other search options.

Select a Course

Your current search is Courses open for applications > Available to all students > All types > All disciplines > All colleges > Pre-Sessional Courses

Course (click to view course web page)	Description	For Entry in	Closing Date (if applicable)	Click to
10-Week Pre-Sessional EAP (DB02)	Occasional	May 2021	Open for Applications	Apply
7-Week Pre-Sessional EAP (DB03)	Occasional	May 2021	Open for Applications	Apply
7-Week Pre-Sessional EAP At-Distance (DB08) - Online	Occasional	May 2021	Open for Applications	Apply

7. Select “Apply”.

Note: For Entry in May 2021 is used as a standard and all Course Dates can be found on our website; <https://www.ucd.ie/alc/programmes/pathways/pathways-presessional/booknow/>

8. Complete the application form ensuring to answer all questions in the General Questions section and upload your UCD conditional offer letter and English language test results.

General Questions

Answer these Questions

Question	Answer
General Questions	
Have you been resident in Ireland or the EU/EEA/ Swiss Confederation for 3 of the last 5 years? Excluding any period of residence as holder of a student visa (Stamp 2).	
English language	
Date and result of your most recent IELTS or other English language exam (DD/MM/YYYY)	
Pre Sessional English Programme	
Which pre-sessional programme do you wish to apply for?	
UCD programme for which you have an offer	
Have you previously studied at the Applied Language Centre in UCD and if so when?	

Application Checklist

Your application form can be submitted once the form itself is complete. Any checklist items not currently available to you must be supplied afterwards.

Requirement	Status	Special Instructions	Documents Uploaded
Additional Documentation	Outstanding	Please upload any other documentation which you feel would be beneficial to your application but which has not been specifically requested. You are not required to supply anything in relation to this item unless you wish to do so.	<input type="button" value="Upload"/>
UCD Conditional Offer letter	Outstanding		<input type="button" value="Upload"/>

9. Finally remember to click on the “Submit” button on the bottom of the page once you have completed the application form.

Declaration

By clicking SUBMIT below, I confirm the following:

1. I have read the instructions relating to the programme for which I am applying and I declare that the particulars given in the application are in every respect accurate, true and complete.
2. I understand that any offer of admission to me by UCD is subject to UCD Terms and Conditions of Offer of Admission available [here](#) and I confirm that I have read and understood these terms and conditions.

Please Note: Your application form can be submitted once the form itself is complete. Any checklist items not currently available to you can be supplied afterwards.

1 rows took .02 seconds to run

If you have any questions please feel free to contact presessional@ucd.ie